

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Submitted to

National Assessment and Accreditation Council (NAAC)

by



Arts, Commerce & Science College (Affiliated)
(Re-accredited by NAAC with 'B' Grade with a CGPA of 2.31)

Shankarnagar, Maharashtra

November-2018

2.Details of the Institution

Part – A

Arts, Commerce & Science College, Shankarnagar

Tq. Biloli

Dist. Nanded

Maharashtra

Name of the Head of the Institution:

Dr. B. S. Pimple

Tel. No. with STD Code:

02462-267116

Mobile:

7507346600

Name of the IQAC Coordinator:

Dr. Jayant S. Cherekar

Mobile:

9423306171

IQAC e-mail address:

iqacacs112@gmail.com

1.3 NAAC Track ID

MHCOGN11815

1.4 NAAC Executive Committee No. & Date:

EC/33/395/112 dated 10.04.2018

1.5 Website address:

www.acsshankarnagar.org

Web-link of the AQAR:

<http://www.acsshankarnagar.org/AQAR2017>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺⁺	67.25%	2004	2004—2010
	II nd Cycle	B	2.31	2016	2016---2021

1.7 Date of Establishment of IQAC:

14.09.2006

1.8 AQAR for the year

2017—2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

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1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐
Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒
Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University

Swami Ramanand Teerth Marathwada University
Nanded Maharashtra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt. / University

-

University with Potential for Excellence
CPE

-

UGC-

-

DST Star Scheme

-

UGC-CE

UGC-Special Assistance Programme
DST-FIST

-

UGC-Innovative PG programmes
Any other (*Specify*)

-

UGC-COP Programmes

2. IOAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

20

2.10 No. of IQAC meetings held: 4

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/**Conferences**/ **Workshops**/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant activities and contributions made by IQAC

Arrangement of workshops and a National level Conference.
Monitoring and evaluating the performance of Teaching-Learning activities.
Promoting the teachers to do refresher/orientation & short term courses.
Motivating staff for research.
Contributing and Guiding staff and students for social awareness.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PART A: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1) Infrastructural Provisions.	The leadership of the college concentrated on infrastructural facilities. As a part of it, 10 lecture stands, RO water system and five computers and racks have been provided. The increasing strength of the students resulted in provision of extra infrastructure facilities for the students.
1) To handover the responsibility of the college canteen to a woman from the economically backward section of the locality. 2) To provide CCTV camera and place it in some important places in college. 3) Formation of CDC as per the University Act-2016.	As per the vision of the Management, responsibility of the college canteen has been given to a woman from the economically backward section of the locality. CCTV cameras have been fixed at important places in the college campus. CDC-College Development Committee has been formed as per the University Act-2016 for the smooth functioning of the Institution.
• Arrangement of workshops and conferences from different agencies	Three workshops in Physics, Chemistry and Botany and one National level Conference in Pub. Administration has been taken place.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body: Yes

Management ☒

Syndicate ☐

Any other body ☐

Provide the details of the action taken

Suggestions from the Management invited.

Implementation of suggestions given by Management

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	Nil	Nil	Nil
PG	0	Nil	Nil	Nil
UG	03	Nil	Nil	Nil
PG Diploma	0	Nil	Nil	Nil
Advanced Diploma		Nil	Nil	Nil
Diploma		Nil	Nil	Nil
Certificate	0	Nil	Nil	Nil
Others – M.Phil.		Nil	Nil	Nil
Total	03	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Programmes
Semester	CBCS-03
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni ☒

Parents

Parents' ☒

Students ☒

(On all aspects)

Mode of feedback: Online ☐

Manual ☒

Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS- UG Courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	30	17	12		01

2.2 No. of permanent faculty with Ph.D. 22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	2	--	--	--	--	--	--	--	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

	-	05
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminar/Conference	05	10	-
Presented papers	02	08	
Resource Persons		03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of LCD, Cultural Activities, Sport Competitions.
--

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

05

2.10 Average percentage of attendance of students

82%

Details of semester results: Course wise result B. A., B. Com., B.Sc

Course	2017-18			
	T	A	P	%
B.A.I	120	82	46	56.09%
B.A.II	72	54	45	83.33%
B.A.III	43	38	26	68.42%
B.Com. I	104	84	67	79.76%
B.Com.II	86	80	78	97.5%
B.Com. III	51	50	29	58%
B.Sc. I	136	107	42	39.25%
B.Sc. II	98	90	70	77.77%
B.Sc.III	62	62	36	58.60

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Interaction with the departments.
- Motivation to the students.
- Arrangement of various programmes for the students.
- Result Analysis.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	-
Others(Short Term)	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions Filled during the year	Number of Positions filled Temporarily
Administrative Staff	4	-	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- Arrangement of workshops in three disciplines.
- Arrangement of National conference in Public Administration.

3.2 Details regarding ongoing major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3. Minor research projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15		
Non-Peer Review Journals		-	-
e-Journals	02		
Conference proceedings	02	08	

3.5 Details on Impact factor of publications:

Range Average h-index No. in Scopus

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

NA

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST -
DPE DBT Scheme/Funds

3.9 For Colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	1	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other -

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of College
Total

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

28

48

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

0

SRF

0

Project Fellows

0

Any other

3.21 No. of students Participated in NSS events:

University level

125

State level

-

3.22 No. of students participated in NCC events:

University level

0

State level

National level

0

International level

3.23 No. of Awards won in NSS:

University level

-

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

0

State level

National level

International level

3.25 No. of Extension activities organized

University forum

-

College forum

04

Any other

-

NSS

12

NCC

- -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Activities of STAND outreach programme:

1. NSS Seven days Special Camp at Dhuppa- Promotion of Environmental & Natural Resources & Clean India Camp.
2. Social Justice Day celebration.
3. Drug prohibition.
4. Tree plantation in College campus. The Principal and the nearby villagers decided to plant four crore trees.
5. Swachyata Abhiyan.
6. Orientation course for NSS Students.
7. Celebration of International literacy and peace day.
8. Arrangement of rally for New Voter Registration.
9. Arrangement of rally for Aids eradication day.
10. Blind Faith Eradication.
11. Blood Donation Camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

The campus area is 37834.72 sq. mts. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process and evaluation, co-curricular, extra-curricular, and extension activities.

Facilities	Exiting	Newly Created	Source of Fund	Total
Main Block	17	-	-	17
Campus area	37834.72 sq. mts	-	-	37834.72 sq. mts
Laboratories	05	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year	-	-	GDA IQAC XII th Plan	-
Value of the equipment purchased during the year (Rs. In lakhs)	-	-		

4.2 Computerization of administration and library:

(a) **The administrative system is computerized.**

CMS Software--- The Application forms details, internal examination marks, results for all the courses is computerized.

(b) **The entire process of library is computerized.**

The software “SOUL” is used for all the tasks of library.

Library is having OPAC on 3 machines.

4.3 Library Services

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Others	12852	21,99,577.63	1040	2,76,335	13892	24,76,512.63
Reference Books	492	282,287	04	3260	13896	2,85,547
e-books	--	--	--	--	--	--
Journals	09		00	00	00	00
e-journals	--	--	--	--	--	--
Digital database	--	--	--	--	--	--
CD & Videos	--	--	--	--	--	--
Bound Volume Periodicals	521	--	51	--	573	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments
Existing	36	-	24	1	0	1	8
Added	16	-	-	-	0	-	-
Total	52	-	24	1	0	1	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

(a) The administrative system is computerized.

CMS Software--- The Application forms details, internal examination marks, results for all the courses is computerized.

(b) The entire process of library is computerized.

The software “SOUL” is used for all the tasks of library. Library is having OPAC on 3 machines.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,01,508/
ii) Campus Infrastructure and facilities	21,7555/
iii) Equipments	356,116/
Submission of AQAR	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC ensures the students' involvement in intercollegiate events by communicating them for different types of competitions arranges lectures from them and provides financial assistance.
- IQAC ensures all reserved category students to get the scholarships on time.
- IQAC helps in getting the students' grievances resolved in a soft manner.
- IQAC motivates the staff to adopt student centric approach.
- IQAC motivates the students to make use of available facilities in the college.

5.2 Efforts made by the institution for tracking the progression

- Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels.
- Besides the course teachers, each class has a class teacher and a mentor, whom the students can approach for academic and personal counseling.
- Each student meets their mentor, on a one-to-one basis. These are out-of-classroom personal meetings in which the mentor gets to know the student personally and keeps track of their academic performance, attendance record, course registration, fulfillment of course requirements and so on, giving guidance where necessary on matters pertaining to academics.

5.3 (a) Total Number of students:

Programme	Male Students		Female Students		Total Number of students
UG	521		252		773
PG & M.Phil.					
Ph.D.					
TOTAL					

Last Year						This Year					
General	SC	ST	OBC	Others	Total	General	SC	ST	OBC	Others	Total
243	143	22	92	113	613	313	203	20	113	124	773

Demand Ratio-1:1

Drop out Ratio-48.22%

5.4 Details of student support mechanism for coaching for competitive examinations:

- Coaching classes for competitive examinations were arranged by career Counseling Cell.

No. of students
beneficiaries

-

-

5.5 No. of students qualified in these examinations

NET

--

SET/SLET

--

GATE

--

CAT

--

IAS/IPC etc

--

STATE PSC

--

UPSC

--

Others

--

5.6 Details of student counseling and career guidance

No. of students
benefitted

120

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of	Number of Students	Number of	Number of Students
--	--	--	--

5.8 Details of gender sensitization programmes

- Women Cell of the college organized a rally against Dowry Eradication.
- World Women Day was celebrated by the Women Cell of the College. A special programme on gender sensitization was organized in which the girl students were given information about the care they have to take.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events:

Sports—State/University level National level International level

Cultural: State/University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports—State/University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	231	397,955

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

-

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision

‘Sa Vidya ya Vimuktaye ‘

It is with this vision the Institution supports the students with Guidance, Support and Development.

* **Guidance:** The commitment of the Godavari Manar Charitable Trust, Shankarnagar is towards the welfare of students from rural society. The institution aims at proper guidance as a measure to inculcate awareness among the students about the importance of higher education for their own personality development.

* **Support:** The institution aims at providing equal opportunities and ensures support without Prejudice for gender, class, caste and economic status.

* **Development:** The Institution aims at facilitating the students with required academic and moral Support for fine tuning the development of the economically weaker section of the society.

Our Mission

- To encourage educational development by providing higher education facilities to the educationally and economically backward sections of rural society.
- To establish educational institutes from preliminary to higher level wherever deemed fit.

6.2 Does the Institution have a management Information System?

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Subject allocations are made as per the University prescribed syllabus.
- Necessary changes are made according to informal feedback received from alumni's and corporate personnel in order to complete Curriculum in a time bound manner.
- Subject Experts from university and other institutes provide necessary guidance to faculty members.

6.3.2 Teaching and Learning

- Regular lectures are conducted according to teaching plan and formulated methodology. Innovative methods are adopted for teaching and learning process.
- Necessary changes are made as per the requirement of students.
- Well stacked library provides all necessary reading materials for both faculties and students.
- Faculty is encouraged at regular intervals to enhance teaching and learning process.

6.3.3 Examination and Evaluation

All components in any programme of study are evaluated continuously through internal assessment and an external assessment. Internal assessment is done throughout semester in the form of Internal assessment examinations and assignments. External evaluation is done at the end of semester in the form of end examination.

6.3.4 Research and Development

- Encouraging the staff for presenting research papers in State. International, National level Seminar and Symposium.
- Encouraging faculty to enhance their qualification [M.Phil/ Ph.D., programme] & improve post-doctoral research output.

6.3.5 Admission of Students

Students are selected for admission on the basis of past academic record, interviews or a combination of these two depending on the course to which admission is sought. Dalits, girl students, poor students and first generation learners are given preference in admission. As the college is an aided institution, admission of students is done as per Government norms.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Promoting for publication / presentation of papers in peer reviewed Journals and Conferences. • Granting permission for attending Conferences, Seminars, Workshops, Faculty Development Programme , Summer /Winter school etc • Permission to register for doing M.E/ Ph.D. programmes to enhance their qualifications. Some other benefits : • Medical leave facility • On duty facility • Provident fund
Non-Teaching	<ul style="list-style-type: none"> • Medical leave facility
Students	<ul style="list-style-type: none"> • Merit Scholarship based on their academic performance Student Awarded for their performances • State/Central Government Scholarship facilities.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the University or Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the College for Examination Reforms?

1. Affiliated to Swami Ramanand Teerth Marathwada University, Nanded.
2. University introduced CBCS pattern.
3. University level examination evaluation and moderation in the College campus for Ist & IInd year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Providing opportunity to conduct examination more innovatively
- Academic flexibility to the institute.
- Nominates its representatives to the statutory bodies - Board of Studies, Academic Council and Governing Body

6.11 Activities and support from the Alumni Association:

6.12 Activities and support from the Parent – Teacher Association:

Parent-Teacher Informal Meetings help to communicate the parents about the subjects their children are excelling in and the academic progress their children have made.

6.13 Development programmes for support staff:

- Encouraged to do higher studies in our college or outside.
- Training programmes are regularly conducted to improve their skills

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Tree Plantation.
- Plastic free zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

Improving teaching and technical skills of faculty by means various student centric activities.
Counseling with slow learners to improve their understanding ability.
Improving social involvement of the students by NSS programme.
The students are taught for content beyond the syllabus & Controlled by IQAC.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Academic calendar is prepared.
- Celebration of important National days.
- Publication of College Magazine 'Dnyanbhaskar'.
- Concentration on the completion of Non-salary audit of the Trust.
- Initiative taken to fill the vacancies in Computer Science and Mathematics department.
- Posts on CHB basis History, Sociology, Economics, Mathematics and Computer Science.
- Collection of syllabus completion report from the staff.

7.3 Give two Best Practices of the institution.

- Curriculum based workshops in Physics, Chemistry & Computer Science.
- National Conference in Public Administration.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.4 Contribution to environmental awareness / protection

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S-Show your strength, W-Know your weaknesses, O- Know the possible opportunities, T-Know about the possible threats, means, odds or problems.

IQAC conducted academic audit which served three important purposes:

Strength - The College is accredited by NAAC at 'B' grade with CGPA 2.31

Weakness - Most of the students are from rural back ground.

Opportunities - Adequate infrastructure, instructional resources, rich library and human resources.

Threats-Rural back-ground students have casual approach towards higher education. The students have developed a thinking that, it is not a proper source of employment for them

PART C

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

- Arrangement of gender sensitization programmes- these include female gender sensitivity & male gender sensitivity.
- Alumni Registration- Arrangement of two meetings in academic year
- Forwarding proposal for Seminars/Conferences from other funding agencies.
- Parent-Teacher Association- Arrangement of two meetings in academic year.
- Student Mentoring.

Name and Signature of the Coordinator,

IQAC

Dr. Jayant S. Cherekar

Name and Signature of the Chairperson

IQAC

Dr. B. S. Pimple